

Minutes of the Meeting of  
The Municipal Bond Commission  
May 18, 2021

The West Virginia Municipal Bond Commission held its third meeting of the 2020-2021 fiscal year on May 18, 2021 at 1:30 p.m., via Windows Team Meeting electronic communications.

The following members were present through electronic communications: The Honorable Matt Irby, Acting State Tax Commissioner and *ex officio* Chairman; the Honorable Lisa Hopkins, General Counsel, Senior Deputy Commissioner of Securities, and designated representative of, the State Auditor, and *ex officio* member; the Honorable Joellen Lucas, Director of Debt Management, and designated representative of, the State Treasurer, and *ex officio* member; the Honorable Stephen Williams, member; Leslie Dillon, Deputy General Counsel with the Department of Revenue, and Sara Rogers, Executive Director to the Commission.

The meeting was called by Chairman Irby pursuant to a written notice to the members dated May 3, 2021. Notice of the meeting was filed with the Secretary of State on April 30, 2021 in compliance with West Virginia Code section 6-9A-3.

The Chair called the meeting to order. The meeting was structured around the agenda previously mailed to the members of the Commission. Commissioner made

notice that the board members in attendance met the requirement for a quorum as stated in West Virginia Code section 13-3-3(d).

The minutes of the last meeting of December 16, 2020 were reviewed. Ms. Hopkins moved to accept the minutes, and Ms. Lucas seconded. The motion passed unanimously.

A report of the Executive Director was presented to the members of the Commission.

The Commission then considered Resolution 21-1, setting the fee the Commission would collect for services during the 2021-22 fiscal year. This resolution continues the fees at 20/100 of 1% of the debt service paid. Mayor Williams moved to approve the Resolution and Ms. Hopkins seconded. The motion passed unanimously. Ms. Rogers stated that she would send the Resolution to each board member for their signatures.

There being no further business before the Commission, Ms. Hopkins moved to adjourn the meeting, and Mayor Williams seconded. The motion was unanimously approved. The Chairman adjourned the meeting.

Respectfully submitted,

Sara Rogers  
Executive Director